

Agenda Item No: 12
Report To: CABINET
Date: 28TH OCTOBER 2021



Report Title: SCHEDULE OF KEY DECISIONS TO BE TAKEN

Report Author and Job Title: Danny Sheppard, Member Services Manager

Portfolio Holder: Portfolio Holders are individually specified in the attached Schedule.

Summary:	To set out the latest Schedule of Key Decisions to be taken by the Cabinet of Ashford Borough Council.
-----------------	--

Key Decision: NO

Significantly Affected Wards: Where appropriate, individual Wards are indicated.

Recommendations **That the Cabinet receive and note the latest Schedule of Key Decisions.**

Policy Overview: Under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, there is no longer a legal requirement to publish a Forward Plan of Key Decisions, however there is still a requirement to publish details of Key Decisions 28 clear days before the meeting they are to be considered at. The Council maintains a live, up to date rolling list of decision items on the Council's website, and that list will be presented to the Cabinet each month, in its current state, for Members' information.

Financial Implications: Nil

Legal Implications: n/a

Equalities Impact Assessment n/a

Other Material Implications: Nil

Exempt from publication: No

Background Papers: None

Contacts danny.sheppard@ashford.gov.uk – Tel: 01233 330349

**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Paul Bartlett; Neil Bell; Andrew Buchanan; Paul Clokie; Peter Feacey; Matthew Forest; Nathan Iliffe; Alan Pickering; and Neil Shorter.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at <https://ashford.moderngov.co.uk>

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
28th October 2021					
Medium Term Financial Plan	<i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year's Budget process.</i>	Cllr Shorter	Maria Stevens	Open	21/10/20
The Creation of Meadows and Land Management Plans to Support Increased Biodiversity	<i>To seek agreement for Officers to develop areas of meadow in <u>carefully selected areas</u> to support carbon neutrality, the national pollinator strategy and the Kent biodiversity strategy.</i>	Cllr Buchanan	James Laidlaw	Open	23/6/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Commercial Property Strategy – Annual Report	<i>To advise of the revenue performance of the Council’s corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Cllr Iliffe	Paul McKenner	Open	28/9/20
Queen’s Platinum Jubilee & Albacore Event Programme	<i>To agree the full programme of events and associated budget to celebrate the Queen’s Platinum Jubilee and 80th anniversary of HMS Albacore and the Ashford Sea Cadets.</i>	Cllrs Clarkson/ Forest	Sarah Barber/ Donna Sowerby	Open	27/7/21
25th November 2021					
Corporate Performance Report	<i>To give Members and residents an overview of how the council is performing with a key performance ‘snapshot’.</i>	Cllr Shorter	Tom Swain	Open	27/11/20
Council Tax Base 2022/23	<i>To present for approval the estimated 2022/23 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Cllr Shorter	Maria Stevens	Open	27/11/20
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report.</i>	Cllr Shorter	Maria Stevens	Open	27/11/20
Corporate Plan 2022 – 2024	<i>To seek approval of Plan following consultation</i>	Cllr Clarkson	Lorna Ford/ Jennifer Shaw	Open	2/7/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Vicarage Lane Development	<i>The purpose of the report is to provide an update on the current proposals including the design, financial position and the programme timetable.</i>	Cllr Iliffe	Jo Fox	Open (Exempt Appendix)	1/10/20
Kiln Field Local Nature Reserve		Cllr Forest	Terry Jones	Open	8/9/21
Solar Programme – Projects and Pipeline	<i>To request authority for spend to deliver a 0.5 megawatt solar array on Carlton Road and update on the wider solar delivery programme.</i>	Cllr Iliffe	Giles Holloway	Open	1/10/21
First Homes	<i>To seek Cabinet’s endorsement with regards the approach to facilitating ‘First Homes’ through the Council’s existing adopted policy framework set out in the Local Plan to 2030.</i>	Cllrs Bell/ Clokie	Daniel Carter/ Mark James	Open	1/10/21
Rough Sleeper Accommodation Project/Move On – Update Report		Cllr Clokie	Sharon Williams/ Mark James	Open	6/9/21
Kent Music – Supporting Relocation to Ashford	<i>To approve in principle a loan funding for KMS to purchase a new facility in Ashford and Delegate authority to finalise the terms loan agreement to relevant Officers in conjunction with the relevant Portfolio Holder.</i>	Cllr Clarkson	Ben Lockwood	Open	7/10/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Planning Applications Validation Check List		Cllr Bell	Simon Cole	Open	7/10/21
16th December 2021					
Draft Budget 2022/23	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>	Cllr Shorter	Maria Stevens	Open	30/11/20
Housing Revenue Account (HRA) Business Plan 2021-2051 (including Financing and Affordable Homes Programme)		Cllr Clokie	Sharon Williams/Mark James	Open	21/10/20
Bockhanger Consultation – Outcomes	<i>To provide some background and context to the most recent consultation and detail the feedback from stakeholders about the principle of an integrated community space in the area and the delivery mechanism specified.</i>	Cllr Clokie	Mark James	Open	30/10/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Street Naming and Numbering - 21/0097/SNN Land west of Viaduct Terrace, Warehorne Road, Warehorne		Cllr Bell	Kenneth Beach	Open	1/10/21
27th January 2022					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Shorter	Nic Stevens	Open (Exempt Appendix)	29/1/21
Carbon Neutral Action Plan - Adoption	<i>To adopt the plan following a period of consultation.</i>	Cllr Clarkson	Jennifer Shaw	Open	20/5/21
24th February 2022					
Revenue Budget 2021/22	<i>To present the draft revenue budget for 2021/22 to the Cabinet for recommendation to Council.</i>	Cllr Shorter	Maria Stevens	Open	28/2/20
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Stevens	Open	28/2/20

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Shorter	Tom Swain	Open	28/2/20
31st March 2022					
Annual Pay Policy Statement (including Review for 2022/23)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance.</i>	Cllr Pickering	Michelle Pecci/ Joy Cross	Open	19/3/21
28th April 2022					
Street Lighting Project – Phase 2		Cllr Iliffe	Paul McKenner	Open	20/8/21
26th May 2022					
30th June 2022					
Recovery Plan Annual Report 2021/22	<i>To present the Annual Report 2021/22 highlighting performance against the Recovery Plan priorities.</i>	Cllr Clarkson/ Shorter	Tom Swain	Open	28/6/21
Final Outturn 2021/22	<i>Final budget outturn for previous financial year.</i>	Cllr Shorter	Maria Stevens	Open	28/6/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
28th July 2022					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Shorter	Nic Stevens	Open (Exempt Appendix)	30/7/21
25th August 2022					
KEEP CLEAR FOR HOLIDAYS					
29th September 2022					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Stevens	Open	1/10/21
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Shorter	Tom Swain	Open	1/10/21
Corporate Commercial Property Strategy – Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period,</i>	Cllr Iliffe	Paul McKenner	Open	1/10/21

***If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;
first name.surname@ashford.gov.uk***

18/10/21